



2005 ACS LOCAL SECTION ANNUAL REPORT QUESTIONNAIRE

Local Section Name: Chicago

*****Important Notice Please Read*****

The EZ form consists of the Part I - Questionnaire, Part III - Financial Report and the Optional Part IV - Self-Nomination Form for ChemLuminary Awards. Sections that wish to submit the EZ form are not required to submit the Part II - Narrative and Appendices. All local sections are eligible to complete the EZ form **UNLESS**, they would like to self-nominate themselves for the LSAC Award for Outstanding Performance by a Local Section. **Local sections may submit the EZ form and self-nominate themselves for any of the other awards listed in Part IV.** Local Sections must postmark or submit their completed annual reports electronically by February 15, 2006 to be eligible for any of the awards

- Our section is submitting the Annual Report EZ. We do not wish to be considered for the Local Section Outstanding Performance Award.
- * Part I – Annual Report Questionnaire
 - * Part III – Financial Report
 - * Part IV – Self Nomination for ChemLuminary Awards (Not Eligible for Local Section Outstanding Performance Award (Optional))
- Our Section would like to be considered for the LSAC Award for Outstanding Performance by a Local Section.** We are submitting Parts I, II, III and IV of the annual report.
- * Part I – Annual Report Questionnaire
 - * Part II – Annual Report Narrative& Appendices
 - * Part III – Financial Report
 - * Part IV – Self Nomination for ChemLuminary Awards (***)**Outstanding Performance Award Nomination must be completed**(***)

- Our Section would like to have Parts I and II (if applicable) posted on the Local Section Activities Committee Website.

Please provide as much information as possible. Add further details in Appendix 5.

1. TOP ACTIVITIES

Please list the titles of your top activities (Rank order) and indicate if the activity was new in 2005.

Check if
new in 2005

1. City of Chicago Bud Billiken Day Parade
2. Booth at the Illinois State Fair
3. Chicago Chemistry Week Celebration
4. Undergraduate Research Symposium
5. Women Chemists Pannel
6. Special and Joint Meetings
7. Chicago ACS Jobs Club
8. Junior ACS
9. Chicago Section Awards Program
10. Member Communications: Newsletter, Website, and Surveys

2. SECTION ADMINISTRATION

EXECUTIVE COMMITTEE

- 2.1 How many times did the executive committee meet during 2005? 11
- 2.2 How many members are on the executive committee? 36
- 2.3 How many section meetings were held in 2005? 10
- 2.4 On average, how many members attend a **regular section meeting**? 86

COUNCILORS

- 2.5 What percentage of the section's Councilors were in official attendance at the ACS spring Council meeting? 100 %
- 2.6 What percentage of the section's Councilors were in official attendance at the ACS fall Council meeting? 100 %
- 2.7 How do Councilors report to the section about national ACS matters:
(Check all that apply)

- at a section meeting at an executive committee meeting
- in the newsletter on the local section Website

COMMITTEES

- 2.8 Specify active committees having **two or more members**.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Awards | <input type="checkbox"/> Industry Relations |
| <input checked="" type="checkbox"/> Budgets/Finance | <input checked="" type="checkbox"/> Newsletter/Publication |
| <input checked="" type="checkbox"/> Career Assistance/Employment | <input checked="" type="checkbox"/> Nominations |
| <input checked="" type="checkbox"/> Chemistry Olympiad | <input checked="" type="checkbox"/> Professional Relations |
| <input checked="" type="checkbox"/> Continuing Education | <input checked="" type="checkbox"/> Project SEED |
| <input checked="" type="checkbox"/> Education | <input checked="" type="checkbox"/> Public Relations |
| <input type="checkbox"/> Environmental | <input type="checkbox"/> Senior Chemists |
| <input checked="" type="checkbox"/> Environmental Health & Safety/
Chemical Hygiene | <input checked="" type="checkbox"/> Women Chemists |
| <input checked="" type="checkbox"/> Government Affairs | <input checked="" type="checkbox"/> Younger Chemists |
| <input checked="" type="checkbox"/> Long-Range Planning | Other <u>State Fair Committee</u> |
| <input checked="" type="checkbox"/> Membership/Member Retention | Other <u>Annual Report</u> |
| <input type="checkbox"/> Mentoring | Other <u>Elementary Education</u> |
| <input checked="" type="checkbox"/> Minority Affairs | Other <u>Hospitality</u> |
| | <u>Policy</u> |
| | <u>Finance</u> |
| | <u>House</u> |
| | <u>Program</u> |
| | <u>Office Affairs</u> |
| | <u>Employment</u> |

Gibbs Medal

Bylaws

National Affairs

Tellers

Trustees

Distinguished Service Award

Webmaster

National Chemistry Week

SUBSECTIONS

2.9 How many subsections are active in the section? 0

2.10 How many subsection meetings were held in 2005? 0

TOPICAL GROUPS

2.11 How many topical groups are active in the section? 1

2.12 How many topical group meetings were held in 2005? 5

OPERATIONS AND PLANNING (check all that apply)

2.13 The section prepared a budget for 2005, (Please include a copy in Part II, Appendix 2).

2.14 The section prepared a budget for 2006, (Please include a copy in Part II, Appendix 2).

2.15 The section prepared a long-range plan (Please include a copy in Part II, Appendix 2).

2.16 The section maintains and uses a current job manual prepared by the section as a guide for officers and committees.

2.17 The section conducted a membership survey in 2005 to determine members' interests and needs, (Please include a copy in Part II, Appendix 2).

2.18 A section representative attended the 2005 ACS Leaders Conference (Local Section Track).

SECTION COMMUNICATION

2.19 How many newsletters were published in 2005? 10

2.20 One copy of a newsletter is included in Appendix 3.

2.21 How many meeting notices were published in 2005? 10

2.22 The section has an active website.

URL <http://chicagoacs.org>

2.23 The section used electronic communication.

2.24 The section posted its 2004 Annual Report on its website.

SECTION ELECTIONS

2.25 How many members voted in the 2005 officer election? 475

2.26 How many current elected officials, councilors and committee chairs:

a. have held other **elected** positions in the local section ~30 est

b. have held other **appointed** positions in the local section All

c. are in their first two years of service ~4 est

2.27 Did any of the following candidates for election run unopposed for election in 2005?

	Y	N	N/A
a. Chair-elect	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Secretary	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Councilor(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION AWARDS (check all that apply)

2.28 The section submitted a nomination for the ACS Regional Award in High School Chemistry Teaching during 2005.

The section gave awards or Salutes to Excellence to:

2.29 Primary school students (K-6)

2.30 Secondary school students (7-12)

2.31 College students

2.32 Primary school teachers (K-6)

2.33 Secondary school teachers (7-12)

2.34 College teachers

2.35 Members of the local section for service

2.36 Outstanding chemist(s), regardless of section affiliation

2.37 The section or local company encouraged and/or submitted a nomination for the ACS Regional Industrial Innovation Awards

SECTION AFFILIATES

2.38 How many paid section affiliates excluding students (teachers, technicians, others) are there in the section? _____

2.39 Section has supported an existing Technician Affiliate Group (TAG) during 2005.

2.40 Section has promoted the formation of Technician Affiliate Groups during 2005.

Regional Meetings

2.41 Does your local section have a representative to your Regional Board/Steering Committee?

2.42 Does your section participate in the Regional Chemjobs Employment Center?

Volunteers

2.43 What is the approximate number of currently active volunteers in your local section (Volunteer is defined as a member who helps plan or organize a meeting or activity, serves on a committee, or is an elected official.) 50

2.44 The section recognizes volunteer contributions via:

Certificates

Gifts

Awards

Letter to volunteer

Letter to volunteer's supervisor

Recognition at event

No formal recognition program

2.45 Other than the normal succession of chair-elect to chair, how does your local section identify future leaders and get them into the leadership pipeline?

Self-Nominations

Solicitation or advertising

Identify active committee members

Formal leadership training

Outreach to new members

Arm-Twisting

Other

ACS STRATEGIC PLAN 2004 - 2006

The American Chemical Society Strategic Plan focuses on the commitments to our Science, our profession and the Public. The plan sets forth a bold course that builds on the traditional strengths of the society and concentrates on emerging needs and opportunities. The plan focuses on six core strategies that the Society will pursue to lead and support the chemical enterprise into the future. For more information on the ACS Strategic Plan, please visit chemistry.org

CORE STRATEGY #1

Provide Timely, State-of-the Art Chemical Information (Check all that apply)

- 3.1 The section organized a regional meeting.
 An ACS Technical Division was involved.
- 3.2 The section organized a symposium.
 An ACS Technical Division was involved.
- 3.3 The section organized a Meeting-in-Miniature.
 An ACS Technical Division was involved.
- 3.4 The section organized an undergraduate research symposium.
 An ACS Technical Division was involved.
- 3.5 The section organized a meeting that was co-sponsored by an ACS Technical Division.

CORE STRATEGY #2

Serve as a Premiere Professional Organization for Practitioners of Chemistry

(Check all that apply)

- 4.1 The section provided services for pre-college students.
- 4.2 The section provided speakers for student affiliate chapter meetings.
- 4.3 The section organized tours of local industries for student affiliates.
- 4.4 The section offered financial support for student affiliate chapter activities.
- 4.5 The section offered financial support to students attending regional or national meetings undergraduate and/or graduate.
- 4.6 The section appointed a member as student affiliate chapter liaison.
- 4.7 The section members served as non-faculty professional advisers or contacts for students and young chemists.
- 4.8 The section provided students with free subscriptions to journals.
- 4.9 The section invited student affiliates to attend regular section meetings.
- 4.10 The section sponsored a teacher affiliate group to engage students in ACS.
- 4.11 The section involved student affiliates in National Chemistry Week activities.
- 4.12 The section distributed career literature to students or to colleges and universities.
- 4.13 The section developed and maintained a networking directory.

CORE STRATEGY #3

Elevate the Public Appreciation of the Chemical Sciences and Technologies

The section provided assistance to K-12 schools by:

- 5.1 Providing judges for area science fair(s)
- 5.2 Sponsoring awards at area science fair(s)
- 5.3 Members make visits to K-12 classrooms
- 5.4 Presenting career programs and/or distributing career literature to students or schools
- 5.5 Sponsoring or organizing student competitions (e.g., chemistry examinations, ChemBowls, poster competitions)
- 5.6 Present Chemical Demonstrations
- 5.7 Participate in the National US Chemistry Olympiad

The section encourages participation and leadership in all aspects of the chemical sciences by women (W), underrepresented groups (G), and persons with disabilities (D) (Check all that apply)

- | | W | G | D | |
|------|-------------------------------------|-------------------------------------|-------------------------------------|--|
| 5.8 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Section members mentored students or colleagues. |
| 5.9 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | The section sponsored hands-on science activities in underserved communities. |
| 5.10 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The section provided summer research opportunities. |
| 5.11 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The section developed science career fairs at high schools or colleges that have high female, underrepresented minority or disabled populations. |
| 5.12 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The section organized summer science camps. |
| 5.13 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | The section sponsored contests or awards. |
| 5.14 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | The section maintained employment services. |
| 5.15 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | The section leadership (elected or appointed) includes underrepresented groups |
| 5.16 | <input checked="" type="checkbox"/> | | | Local section members interacted with federal government officials (i.e. members of Congress, agency staff, etc.) to encourage funding of research. |
| 5.17 | <input type="checkbox"/> | | | Local section members interacted with federal government officials (i.e. members of congress, agency staff, etc.) to encourage support for ACS workplace policy issues |
| 5.18 | <input type="checkbox"/> | | | The section maintained an experts roster and provided it to local media. |
| 5.19 | <input checked="" type="checkbox"/> | | | The section created or updated a media list. |
| 5.20 | <input type="checkbox"/> | | | The section prepared a public relations plan and included a copy of this plan in Appendix 4. |
| 5.21 | | | | How many times were section activities promoted to the local media (press releases, op-eds, advisories, etc)? |
| 5.22 | <input checked="" type="checkbox"/> | | | The section used an ACS film, videotape, or other ACS visual-aid resource at a public event. |
| 5.23 | | | | How many talks were given by section members to the public in 2005? |
| 5.24 | <input checked="" type="checkbox"/> | | | The section conducted a chemical hygiene, responsible care or environmental health and safety event for the general public. |
| 5.25 | <input checked="" type="checkbox"/> | | | The section offered its services to the local community as a resource on chemical hygiene, responsible care or environmental health and safety. |
| 5.26 | <input type="checkbox"/> | | | The section carried out environmental activities for the general public. |
| 5.27 | | | | The section participated in, or conducted the following community activities: |
| | <input type="checkbox"/> | | <input type="checkbox"/> | Chemists Celebrate Earth Day |
| | <input type="checkbox"/> | | <input checked="" type="checkbox"/> | Chemists in the Library |
| | <input type="checkbox"/> | | | Chemagination Contest |
| | | | | National Chemistry Week (NCW) |

5.28 The section conducted the following activities during NCW 2005:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Hands-on activities | <input checked="" type="checkbox"/> Chemical demonstrations |
| <input checked="" type="checkbox"/> Contests or games | <input checked="" type="checkbox"/> Lectures or training |
| <input checked="" type="checkbox"/> NCW Youth Patch | <input type="checkbox"/> Other |

5.29 The section NCW activities were carried out in the following venues:

- | | | |
|---|--|--|
| <input type="checkbox"/> K-8 schools | <input type="checkbox"/> High schools | <input checked="" type="checkbox"/> Colleges or universities |
| <input type="checkbox"/> Industrial sites | <input type="checkbox"/> Museums/libraries | <input type="checkbox"/> Shopping malls |
| <input type="checkbox"/> Other | | |

5.30 The section worked with the following group(s) to produce NCW events:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> K-8 schools | <input checked="" type="checkbox"/> High schools | <input checked="" type="checkbox"/> Colleges or universities |
| <input checked="" type="checkbox"/> Industry | <input type="checkbox"/> Museums or libraries | <input checked="" type="checkbox"/> Scout troops |
| <input type="checkbox"/> Civic Organizations | <input type="checkbox"/> Other | |

5.31 The section publicized NCW via:

- | | |
|---|----------------------------------|
| <input checked="" type="checkbox"/> Newspapers/magazines/flyers | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Television | <input type="checkbox"/> Website |

5.32 The section participated in the NCW unifying event in 2005.

5.33 What is the total number of years that the NCW coordinator has worked in this capacity?
>10

5.34 Section has a Government Relations Representative.

5.35 Section hosted a government policymaker (elected, appointed or otherwise) to speak at a local section meeting.

5.36 Section organized or participated in a special government relations event (state capitol day, science town meeting, legislative hearing, public policy forum, etc)

5.37 Section informed its members on legislative issues and events through newsletter articles, Web site, or other communication method

5.38 Section member(s) held an office or key position in state or federal government in 2005.

5.39 The section actively encourages members to join and participated in ACS' Legislative Action Network?

5.40 The section arranged for visits with federal elected officials when they are home on recess?

CORE STRATEGY #4

Change the Definition of Chemistry to Encompass Its True Multidisciplinary Nature.

(Check all that apply)

- 6.1 The section has topical groups in interdisciplinary areas.
- 6.2 The section has sponsored meetings with an interdisciplinary focus.
- 6.3 The section offered activities such as symposia, seminars, or sponsored student activities on environmental issues.

CORE STRATEGY #5

Deliver a Dynamic and Integrated Portfolio of Products and Services (Check all that apply)

- 7.1 The section published articles on employment services in its newsletter or website.
- 7.2 The section sponsored local employment services (e.g., free ads in section newsletter or website, job counseling, employment clearing house).
- 7.3 A section representative attended a Local Section Career Program during 2005.
- 7.4 The section referred individuals to national ACS Department of Career Services.
- 7.5 The section maintained a job line for positions available within the local section.
- 7.6 The section hosted an ACS short course.
- 7.7 How many local section career programs or activities were conducted in 2005? 9
- 7.8 Of the local section career programs that were conducted in 2005, how many were new? _____

- 7.9 The section offered career counseling /literature.
- 7.10 The Section maintains a list (and contact information) of local organizations (networking directory that employ chemical professionals)?
- 7.11 Does your section have a Career Coordinator?

CORE STRATEGY #6

Promote Inclusiveness Throughout the Chemical Enterprise (Check all that apply)

- 8.1 Conducting teacher workshops
- 8.2 Inviting teachers to attend section meetings
- 8.3 Providing teachers with free subscriptions to magazines or journals
- 8.4 Involving teachers in section program planning
- 8.5 Participating in Project SEED
- 8.6 Presenting a forum to address educational issues
- 8.7 The section offered specifically tailored symposia, seminars, or sponsored activities for industrial chemical professionals.
- 8.8 Industrial members are active in the section's governance.
- 8.9 The section communicated with non-ACS members working in industry and local companies about meetings and programs.
- 8.10 Local companies have financially-sponsored an activity or donated money to the section.
- 8.11 Industrial members (M), local companies (C), and/or non-members employed in industry (N) participated in these section programs or activities
- | M | C | N | |
|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Meeting at industrial site/plant tour. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Local Section Award/ Recognition program. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Membership drive for new members. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Industrial speaker/Industrially-focused topic. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | NCW or community activities. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Career development activities. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Student or younger chemist activities. |
- 8.12 The section is affiliated with other technical or scientific societies or consortia
- 8.12a If the section has a formal affiliation, this affiliation with _____(name of technical organization) was approved by ACS Council in _____(year).
- 8.13 The section held a meeting jointly with another professional society.